

## Chronological timeline

### RECEPTION– V.01

Project Partners	
P1	Ireland
P2	Denmark
P3	Croatia
P4	Greece
P5	Norway
P6	Iceland

Date	Activity	Partner	Comments
<b>2016</b>			
Nov. 20-25	1 <sup>st</sup> Project meeting and LTT course	P1	Meeting held in Ireland
Dec	Evaluation of the 1 <sup>st</sup> project meeting	P1	First Meeting only
Nov – Dec	Establish E-learning management System for project document sharing	P1	Basecamp, Google, Fronter, Dropbox, OneNote Website Facebook, Twitter
Dec	Minutes from the Ennis meeting distributed to partners and uploaded to management tool	P1	Ireland
<b>2017</b>			
Jan 31st	Completed State of the Art Report	P1 – P6	All countries
Feb 15th	Launching the RECEPTION website	P1	Ireland
Feb – May	Choose of case studies	P1 – P6	On the basis of the SoA reports, each partner chooses, researches, evaluates and demonstrates two or three case studies of best RECEPTION practice in their own countries (additional info in project description)
Apr 30 <sup>th</sup> – May 5th	2 <sup>nd</sup> Project meeting and LTT course	P6	Meeting to be held in Iceland
May	Evaluation of the 2 <sup>nd</sup> project meeting and LTT course		
31st May	Minutes from the 2nd meeting and course distributed to partners and website	P1	Ireland
<b>30<sup>th</sup> June</b>	Each country to send their hours	John R and P1	All hours to be sent to Geraldine and John Rullstead by the end of June 2017
Nov 12 -17	3 <sup>rd</sup> project meeting and LTT course	P4	Meeting to be held in Greece Follow up on website and Facebook
Nov	Evaluation of the 3 <sup>rd</sup> meeting and LTT course		
30 <sup>th</sup> Nov	Minutes from the 3 <sup>rd</sup> meeting and LTT course distributed to partners and	P1	

	website		
Dec 1st	RECEPTION course leaflet and program	P2	For both courses!! Gert to draft brochure template
<b>2018</b>			
28 <sup>th</sup> Feb	Internal, Interim evaluation to be a part of the Interim report/progress report. Progress reports from all partners to the coordinator and external consultants (timesheets, dissemination activities etc)	P1	The progress report runs from the start date of the project until <b>one month prior</b> to the submission date of the report
Feb	Deadline for applying for KA1 course funding from NA	P1 – P6	All countries
March 1 <sup>st</sup>	Interim evaluation report	P1	
Apr 1 <sup>st</sup>	<b>Submission of the Progress Report</b>	P1	
May	Evaluation of the 4th meeting and LTT course		
May 27 – June 1st	4 <sup>th</sup> board meeting and LTT course	P3	Meeting to be held in Croatia
1 <sup>st</sup> June	Submission of the short Films to Knut	P1-P6	
<b>15<sup>th</sup> June</b>	Delivery of Case Study Reports		
June 1 <sup>st</sup>	Minutes from the 4th meeting and LTT course distributed to partners and to web	P1	
30 June	Course Handbook ready for publishing	P3	
1-5 Oct	1 <sup>ST</sup> RECEPTION training course in	P3	Course to be held in Croatia travel day 30 <sup>th</sup> Sept
Nov	Evaluation of the 1 <sup>st</sup> training course		
Nov	Minutes from the coordinators board meeting	P1	
Nov 18-23	5 <sup>th</sup> Project board meeting and LTT course	P2	Meeting to be held in Denmark
<b>2019</b>			
March 31 – Apr 5th	2 <sup>nd</sup> Training course and conference in	P4	Training and Conference to be held in Greece
May 13 - 18th	6th project meeting and LTT course	P5	Meeting to be held in Norway
May	Evaluation of the board meeting in Norway		
May	Minutes from the board meeting in Norway	P1	

Aug	Completion of papers, documents, reports and others resources		<p>Summarizing the whole project providing key strategic materials for RECEPTION implementation concluding policy documents, research findings, exemplars of good practice, access to support network and practical resources.</p> <p>These may also include key articles and materials not produced by the project itself but key resources produced by other people, which the work of the project has shown to be particularly helpful in supporting the RECEPTION challenge.</p>
31 <sup>st</sup> Oct	Submission of Final Report		