

## Chronological timeline

### RECEPTION– V.01

Date	Activity	Partner	Comments
<b>2016</b>			
Nov. 20-25	1 <sup>st</sup> Project meeting and LTT course	P1	Meeting held in Ireland
Dec	Evaluation of the 1 <sup>st</sup> project meeting	P1	First Meeting only
Nov – Dec	Establish E-learning management System for project document sharing	P1	Basecamp, Google, Fronter, Dropbox, OneNote Website Facebook, Twitter
Dec	Minutes from the Ennis meeting distributed to partners and uploaded to management tool	P1	Ireland
<b>2017</b>			
Jan 31st	Completed State of the Art Report	P1 – P6	All countries
Feb 15th	Launching the RECEPTION website	P1	Ireland
Feb – May	Choose of case studies	P1 – P6	On the basis of the SoA reports, each partner chooses, researches, evaluates and demonstrates two or three case studies of best RECEPTION practice in their own countries (additional info in project description)
Apr 30 <sup>th</sup> – May 5th	2 <sup>nd</sup> Project meeting and LTT course	P6	Meeting to be held in Iceland
May	Evaluation of the 2 <sup>nd</sup> project meeting and LTT course		
31st May	Minutes from the 2nd meeting and course distributed to partners and website	P1	Ireland
Nov 12 -17	3 <sup>rd</sup> project meeting and LTT course	P4	Meeting to be held in Greece Follow up on website and Facebook
Nov	Evaluation of the 3 <sup>rd</sup> meeting and LTT course		
30 <sup>th</sup> Nov	Minutes from the 3 <sup>rd</sup> meeting and LTT course distributed to partners and website	P1	
Dec 1st	RECEPTION course leaflet and program		For both courses!!
<b>2018</b>			
28 <sup>th</sup> Feb	Internal, Interim evaluation to be a part of the Interim report/progress report. Progress reports from all partners to the coordinator and external consultants (timesheets, dissemination	P1	The progress report runs from the start date of the project until <b>one month prior</b> to the submission date of the report

	activities etc)		
Feb	Deadline for applying for KA1 course funding from NA	P1 – P6	All countries
March 1 <sup>st</sup>	Interim evaluation report	P1	
Apr 1 <sup>st</sup>	<b>Submission of the Progress Report</b>	P1	
May 27 – June 1st	4 <sup>th</sup> board meeting and LTT course	P3	Meeting to be held in Croatia
May	Evaluation of the 4th meeting and LTT course		
<b>15<sup>th</sup> June</b>	Delivery of Case Study Reports		
June	Minutes from the 4th meeting and LTT course distributed to partners and to web	P1	
AUG	Course Handbook ready for publishing	P3	
Oct	1 <sup>ST</sup> RECEPTION training course in	P2 or P6	Dates and country to be confirmed – either Iceland / Denmark
Nov	Evaluation of the 1 <sup>st</sup> training course		
Nov	Minutes from the coordinators board meeting	P1	
Oct 21-26th	5 <sup>th</sup> Project board meeting and LTT course	P2	Meeting to be held in Denmark
<b>2019</b>			
March 31 – Apr 5th	2 <sup>nd</sup> Training course and conference in	P4	Training and Conference to be held in Greece
May 5 - 10th	6th project meeting and LTT course	P5	Meeting to be held in Norway
May	Evaluation of the board meeting in Ennis		
May	Minutes from the board meeting in Ennis	P1	
Aug	Completion of papers, documents, reports and others resources		Summarizing the whole project providing key strategic materials for RECEPTION implementation concluding policy documents, research findings, exemplars of good practice, access to support network and practical resources. These may also include key articles and materials not produced by the project itself but key resources produced by other people, which the work of the project has shown to be particularly helpful in supporting the RECEPTION challenge.
31 <sup>st</sup> Oct	Submission of Final Report		